

Minutes of the meeting of Sholden Parish Council held on Monday 24 September 2018 at 6.30pm in Sholden Village Hall

PRESENT – Cllrs Marsh, Morris, Robbins, Wanstall, Kewley, McArthur, Bond, Murphy, Hawkins & Parish Clerk, Kevin Lynch. Public 0.

1. To Receive apologies	Cllr Wall	Action
2. To receive declarations of interest to matters included on the agenda	Cllr Wanstall (Item 16), Cllr Morris (Item 6b), Cllr McArthur (Item 6b),	None
3. To resolve that the minutes of the Parish Council meeting held on 20 August are a correct record	Proposed - Cllr Wanstall: Seconded -Cllr McArthur: Agreed - All.	None
4. Public participation	None	
5. To receive written or verbal reports from a) District Councillors & b) County Councillors	(a) Cllr Hawkins reported that the Boundary Commission final recommendations would be published on 02 October. Cllr Hawkins reported on the refusal of planning permission for Adelaide Cafe. Cllrs further discussed. Cllr Marsh concluded that all the information was on the planning portal. (b) Cllr Murphy reported on the KCC-wide pothole filling initiative, the district wide consultation on charging for certain types of household waste, fly tipping and Community funding for vulnerable people.	
6. To receive information relating to actions generated at the last meeting of the parish council held on 20 August 2018 and agree any further actions	<p>(a) KCC/AMEY - Council agreed that the London Road Traffic Calming (LRTC) and the Double Yellow Lines (DYL) on Sholden New Road are two distinct projects:</p> <p>(i) LRTC - Council agreed to defer any decision on taking this forward until the Clerk had clarified potential costs for materials, construction and future maintenance (not included in the KCC proposal).</p> <p>(ii) DYL - Council resolved to now take forward this project. Cllr Marsh pointed out that the cost could be as low as £2487.00 if items two and three of the KCC (Highways) did not happen. Public consultation to take place once plans and more details of scheme are received from KCC. The consultation will be either a separate notice to parishioners or via the autumn newsletter; clerk to decide the best method.</p> <p>Proposed - Cllr Robbins: Seconded - Cllr Morris: Agreed - All. Clerk to follow up with Highways and Public Consultation.</p> <p>(b) Village Hall Refurbishment Scheme - The Clerk reported that DDC had reported that the matter was with both sets of solicitors and the agreement was awaiting signature. Clerk to follow up with DDC. Council resolved that when the S.106 funds become available they should go directly to the Village Hall for spending and accounting. Proposed - Cllr Wanstall: Seconded - Cllr Kewley: Agreed - All.</p> <p>(c) The Sportsman - Council agreed that the Clerk should now contact the owners/representatives of The Sportsman inviting them to either contributing an item for the Newsletter or a meeting with the Council or both.</p> <p>(d) GDPR - The Clerk circulated (i) the draft GDPR 2018 Sholden Parish Council policy (ii) the latest GDPR briefing paper for signature (placed in correspondence) and (iii) the GDPR Awareness Checklist for Councillors for signature and return to the Clerk. Council resolved to accept the draft GDPR SPC policy as a formal policy. Proposed - Cllr Marsh: Seconded - Cllr McArthur: Agreed - All. Clerk to put on website etc.</p>	<p>KL</p> <p>KL</p> <p>KL</p> <p>KL</p> <p>KL</p> <p>KL</p>
7. Certificate of Lawfulness: Little Lodge Cottington Lakes	Council supports the Proposal. Clerk to so inform DDC Planning	KL
8. Sholden Parish power outages/cuts	Council agreed that the current situation was unacceptable. Council agreed that because there had been no reply to local MP Charlie Elphicke's interventions or other interventions with the power company, that the Clerk should write to Mr Elphicke asking that the matter now be brought to the attention of the Secretary	KL

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	of State for Business, Energy and Industrial Strategy.	
9. Use of Sholden Parish telephone box	Council resolved that the telephone box should house a defibrillator (approximate cost £1800.00). See also Item 13(d). Proposed - Cllr Morris: Seconded Cllr Robbins: Agreed - All. Clerk to purchase and arrange installation.	KL
10. Drainage/Southern Water	Cllrs Wanstall and Morris reported on continued localised flooding in certain areas of Sholden Village. Residents had also reported flooding caused by the soakaways not functioning properly. Council agreed that the Clerk should follow up with KCC (Highways).	KL
11. Noticeboard in the Chequers area of the Parish	Council agreed no further action.	KL
12. Probationary period for the Clerk	Council resolved that the Clerk had satisfactorily completed his 13 weeks probationary period. Proposed - Cllr Morris: Seconded - Cllr Kewley. Agreed - All.	KL
13. Finance	(a) To approve and sign off bank statements to 31August - Approved (b) To approve September 2018 payments as per list circulated at the meeting - Approved (c) Council noted and agreed the Clerk's "Reserves" paper. Council also agreed that that the Clerk, as RFO, should continue to monitor all aspects of finance. Cllr Robbins noted that Sholden Parish Council accounts were in good order. (d) Purchase of second defibrillator - see 9 above. (e) To discuss the District Councillors offer of £300 towards a WW1 commemoration. Council agreed that the Clerk follow up on the offer. (f) Council noted and agreed the unqualified audit and resolved that the Clerk should now publicise the Notice of Conclusion. Proposed - Cllr Mc Arthur: Seconded - Cllr Morris: Agreed - All. (g) Clerk's delegated authority: Council resolved to raise the Clerk's delegated authority from £100.00 to £250.00. This authorises the Clerk to spend, without prior consultation with Council, up to £250.00. Clerk will advise Council of any and all spend on the next financial report. Proposed - Cllr Wanstall: Seconded - Cllr Kewley: Agreed - All.	KL
14. To note correspondence	<ul style="list-style-type: none"> ● Clerks and Councils Direct, Energy Deal ● Collective Energy Switching Scheme ● Community Housing Training Programme ● Prospective Councillor Evening ● Kent Household Recycling Centre Consultation 	KL
15. To receive agenda items for next meeting on 29 October 2018	None Received	
16. Planning Committee Meeting: Land at Churchfield Farm	Council agreed that Council should be fully prepared for any appeal by Greenlight Developments and that the Clerk and Cllr Wanstall should continue to actively pursue any new information and all aspects of any potential appeal.	KL/ DW
	The Meeting ended at 8.35pm	