

PRESENT – Cllrs Marsh, McArthur, Wall, Wanstall, Morris, Robbins, Kewley, Hawkins, Bond, Hawkins, Murphy and Kevin Lynch, Parish Clerk, 1 member of the public

1. To Receive apologies	Cllr Cronk	
2. To receive declarations of interest to matters included on the agenda	Cllrs McArthur and Morris – agenda item 6 (b)	
3. To resolve that the minutes of the parish council meeting held on 29 October 2018 are a correct record	Proposed: Cllr Wall Seconded: Cllr Kewley. Agreed All.	
4. Public participation	One: Representative from Sholden Fields Residents Association: Representative informed Council of a recent Sholden Fields Residents Association meeting at which (i) Landscaping (ii) Overgrown footpaths (iii) Parking and (iv) Trees were discussed. Council thanked the Representative and noted the verbal report.	
5. To receive written or verbal reports from a) District Councillors and b) County Councillor	a) Councillor Hawkins and Councillor Bond informed Council about recent property purchases by Lewisham Council of properties in the Persimmon development. Councillors Hawkins and Bond would monitor the situation. Councillor Bond informed Council about a pilot feeder bus service emerging from “Big Conversation” discussions that could potentially impact Sholden New Road and The Street. Action: Clerk to follow up and report back to Council urgently. b) Councillor Murphy had previously circulated the KCC November report. Cllr Marsh thanked Cllr Murphy and the report was noted.	PH/TB KL
6. To receive information relating to actions generated at the last meeting of the parish council held on 29 October 2018 and agree any further actions	a) Sholden New Road (SNR) Double Yellow Lines (DYL) - Council had received the draft proposals from KCC (Highways) and resolved that the following amendments be put back to KCC (Highways): (i) the proposed 30m four parking spaces on the Beech Tree Avenue side of SNR be reduced to three spaces and the 22m three parking spaces adjacent to the cricket ground not be created and in their place a continuation of the DYLs. Proposed: Cllr Wanstall Seconded Cllr McArthur All: Agreed (ii) that the proposed DYLs on both sides of SNR continue around the bottom corner of The Street up until the start of Farm Lane on both sides of the road. Proposed - Cllr Robbins, Seconded, Cllr Morris. Agreed All. Action: Clerk to inform KCC (Highways) b) Village Hall – S106: The Clerk reported that DDC were in the process of “sealing” the document and that DDC would progress the matter soon.	 KL
7. Power Outages	The Clerk reported that as Council were aware, UK Power Networks had offered to send a representative to the next meeting. Action: Clerk to liaise with UKPN accepting their offer and would correspond on logistics etc.	KL

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	Council agreed to continue to monitor any future power outages and report to the Clerk.	
8. Footpath around Adelaide Café: Response from PROW	After discussion, Council agreed that the Clerk should contact PROW and ask that when the PROW visit to Adelaide footpath is arranged, that the Clerk is informed as Council would like a representative from Council to be present. Action: Clerk to write to PROW.	KL
9. Council to consider the role/job of the Sholden Parish Caretaker.	After discussion, Council resolved: (i) To call all four applicants for interview (Panel: Cllrs Wanstall and Ward and the Clerk) (ii) To make a minor amendment to the Job Description (iii) An hourly rate of £12 (iv) That the Clerk to consider the necessity of a Disclosure and Barring (DBS) check Action: Clerk to follow up with the necessary correspondence and logistics.	KL
10. Newsletter	No further Action.	
11. Community Christmas Tree	Council Resolved that up to £150.00 could be spent on the Community Christmas Tree. Proposed – Cllr Marsh, Seconded – Cllr Kewley. All Agreed. Action: Cllr Marsh to take forward.	PM
12. Council to consider Section 137 Briefing Note.	After discussion, Council resolved; (i) that s.137 request for donations to charities are made by the recognised charities by letter/e-mail and that all other entities use the Sholden Parish Council form (as amended) to request grants. (ii) The minimum request(s) are £300.00 and maximum are £2000.00. Proposed - Cllr Marsh, Seconded Cllr Wanstall. Agreed All. Action: Clerk to take forward as necessary.	KL
13. Finance	a) Council to consider the draft 2019/2020 budget: Council considered the Clerk's proposed 2019/2020 budget (and supporting papers) and resolved to agree the 2019/2020 Sholden Parish Council budget. Proposed – Cllr McArthur, Seconded Cllr Morris. All Agreed. Council then went on to: b) To approve November 2018 payments as per the list circulated at the meeting – Approved c) To approve and sign off bank statement/reconciliation to 31 October 2018 – Approved d) Council noted that the Breastcancercare.org.uk funding request was withdrawn e) Council to consider S.137 request from Walmer Cricket Club for £255: Council resolved to agree the request from Walmer Cricket Club. Proposed: Cllr Wall, Seconded Cllr Robbins. All Agreed.	KL

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	Action: Clerk to (a) create Excel 2019/2020 budget and € liaise with Walmer Cricket Club.	
14. To note correspondence received	<ul style="list-style-type: none">● Clerks & Councils Direct	
15. To receive agenda items for the next meeting to be held on 28 January 2019	Local Government Pension Scheme, 2019 Council elections	
	Council wished each other and all the Sholden Parish Residents a Merry Christmas and Happy New Year and the Meeting Closed at 8.15pm	