

PRESENT – Cllrs Marsh, McArthur, Wanstall, Wall, Morris, Robbins, Kewley, Bond, and Kevin Lynch, Parish Clerk, 3 members of the public.

1. To Receive apologies	Cllr Murphy	
2. To receive declarations of interest to matters included on the agenda	Cllrs Wanstall and Wall – agenda item 13 (ii)	
3. To resolve that the minutes of the parish council meeting held on 25 February 2019 are a correct record	Proposed: Cllr Morris Seconded: Cllr Wanstall. Agreed All.	
4. Public participation	None (later participation at agenda items 7 and 13 (ii))	
5. To receive written or verbal reports from a) District Councillors and b) County Councillor	Councillor Bond noted that Dover Leisure Centre was thriving, that the Queen St/West St. traffic lights had been fixed and that bollards had been erected in Stanhope Road. In the absence of Cllr Murphy, Cllr Bond said that there were no “post Brexit” plans for the A258 to be used for queuing traffic. Cllr Marsh thanked Cllr Bond for his reports. And the KCC report was noted.	
6. To receive information relating to actions generated at the last meeting of the parish council held on 25 February 2019 and agree any further actions	(i) Sholden New Road (SNR) Double Yellow Lines (DYL): The Clerk reported that he was waiting for KCC (Highways) to reply to the Councils’ revised proposals. Action: Clerk to chase up KCCC (Highways) (ii) Election Posters – Clerk to action	KL KL
7. Sholden Power Outages	Council considered the response from Patrick Clarke, Director of Network Operations, UK Power Networks and agreed that, because the Appeal process concerning Churchfield Farm had formally started, Sholden Parish Council would not write to Greenlight Developments. The issue would be raised in the Council's representations to the Planning Inspector. In answer to questions from a member of the Public, Cllr Marsh and the Clerk clarified the position concerning access to the UK Power Network equipment on and over Churchfield Farm. Action: Clerk to include power outages in the formal SPC representations to the Planning Inspector (agenda item 13 (ii))	KL
8. Plastic Free Deal (PFD)	Council agreed to defer, until the June Council (because of May election commitments and statutory agenda items): (i) nominating a member of the PC to join the PFD steering group (ii) a resolution on supporting the plastic free communities etc. and (iii) pledging to act by example. The Council did not take this deferment lightly. However, it felt that the incoming Council should consider these matters. Action: Clerk to inform PFD and to put on June agenda	KL
9. Clerk's Appraisal	Cllr Marsh noted that the Clerk had had his annual appraisal	
10. Clerk's Pay	The Clerk left the meeting. Council resolved to move the Clerk from band LC 1 to LC2 and to move his salary to new Spinal Column Point 29.	

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	Proposed: Cllr Marsh, Sec: Cllr Morris – Agreed: All Action: Clerk to change and have checked and authorised the new salary	KL
11. Elections	The Clerk briefed Council on key dates up until 02 May and key actions post the 02 May Elections. Action: Clerk to prepare necessary induction briefs and other papers	KL
12. Annual Meeting	Council confirmed the date as Tuesday 14 May 2019. The following speakers would be invited, Sholden School Headteacher, Plastic Free Deal, an officer from the DDC Safety Unit and Cllr Wanstall to be a reserve speaker on planning applications/appeals. The speaking slots would be 10 minutes. Council resolved to provide, at a cost of not more than £50.00, refreshments and nibbles. Proposed: Cllr Kewley, Seconded: Cllr Robbins. Agreed: All Action: Clerk to send invites to speakers, prepare timed agenda and put up notices etc.	KL
13. Planning	(i) DOV//19/00216: Pegasus: 42 dwellings on the land Northwest of Pegasus, London Road, Sholden Council resolved to object to this planning application. Proposed: Cllr Wanstall. Seconded: Cllr Kewley. Agreed: All Action: Clerk to write, by 15 April, to DDC (Planning) informing them, in detail, of Council's objections to this application. (ii) Churchfield Farm Appeal Council resolved to submit direct to the Planning Inspectorate a letter detailing new information that had arisen since the decision to refuse the application in August 2018. The Council will also append its own independent traffic survey. Proposed: Cllr Wanstall. Seconded: Cllr Kewley, Abstention: Cllr Wall. Agreed: Four Action: In response to questions from the public, Council agreed that members of the public could contact the Clerk directly with any questions on the appeal. Action: Clerk to draft final letter (including further information from Cllr Wanstall) and send to the Planning Inspectorate before 16 April.	KL KL KL
14. Finance	Council: a) Agreed the March 2019 payments as per the list circulated at the meeting.	

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	<p>b) Agreed and signed off bank statements/reconciliations to 28 February 2019</p> <p>c) Council noted that the Clerk would be working on End of Financial Year tasks – audits, PAYE, LGPS and creating FY 2019/2020 files and spreadsheets.</p>	
15. To note correspondence received	Noted	
16. To receive agenda items for the next meeting to be held on Monday 13 May 2019	<p>The Clerk noted that at the next meeting (the first after the 02 May election) there were statutory functions to be done, reviews of Standing Orders, Financial Regulations, Risk Assessments and possible briefings of new Councillors.</p> <p>Council also agreed that there would be brief updates on important issues such as Pegasus, Churchfield Farm, the Bus Pilot and the “Northbourne” 2500 dwelling development.</p> <p>Action: Clerk to prepare all necessary new council paperwork</p>	KL
17. Farewell to outgoing Councillors	Cllr Marsh and the whole Council thanked Cllr Wall for her tremendous work and dedication to Sholden Parish Council over the past twenty years!	
The Meeting Closed at 19.55pm		