

Date 26-4-21

Signature S. O. SCHWABE

Name: SUSAN SCHWABE

Coronavirus restrictions.
* Sholden Parish Council has put in place procedures for Council audit control during the

noticeboards

in June 2019 and the necessary accounts put on the website and Parish

(vii) The Clerk has stated that the exercise of Public Rights was reviewed by Council

(vi) Salary (done via HMRC PAYE Tools)

(v) All Petty Cash payments (including, where appropriate, VAT details)

(iv) All payments and supporting receipts (including where appropriate, VAT

RFO regularly reviews the risk register.

(iii) In May each year, the Council reviews its Risks surrounding its accounts. The

(ii) Quarterly reports on in year expenditure

(i) All payments and supporting invoices (including, where appropriate, VAT

following: -

I have to-day completed the Internal Audit Report of the 2020/21 AGAR. As with last year

Parish Clerk (RFO) works part-time from home. We only work together (from my office)

once a year when we complete the AGAR. However, the Clerk has explained that every

month at Sholden Parish Council meetings, the Clerk presents to the full Council (two of

whom are professional accountants) for that month for scrutiny/authorisation* the

Parish Clerk (RFO) works part-time from box L. This is because for boxes B-H, the Sholden

I am unable to complete boxes B-H and box L. This is because for boxes B-H, the Sholden

To the External Auditor

Annex A: [REDACTED] Explaining why the LA cannot agree Internal Audit Objectives A-I and L.