

AGENDA FOR ANNUAL SHOLDEN PARISH COUNCIL MEETING

MONDAY 15 MAY AT 6.30PM: SHOLDEN VILLAGE HALL

AGENDA

1. To elect the Chair and Vice Chair of Sholden Parish Council
2. To receive apologies/reasons for absence
3. To receive declarations of interests to matters included on the agenda
4. To resolve that the Minutes of the Parish Council meeting held on 24 April are a correct record
5. Public Participation: Maximum 15 minutes. See further guidance in bold below
6. To receive reports from District and County Councillors
7. Reappointment of two committees (i) Planning and (ii) Finance in accordance with Standing Order 4
8. Council to review and adopt (i) Sholden Parish Council Code of Conduct (ii) Standing Orders – amendment to section 30 (iii) SPC Financial Standing Orders (iv) SPC Financial Risk Assessment Policy Orders (v) Asset Register (all on the website)
9. Finance One: The Annual Governance Accounting Report (AGAR). Council to:
 - (i) receive and note The Annual Internal Auditor Report
 - (ii) approve the Annual Governance Statement (Section 1)
 - (iii) to approve the Accounting Statements (Section 2)
 - (iv) following approval at (ii) and (iii) the Chairman to sign the Annual Governance Statement and Accounting Statements
10. Finance Two
 - (i) Council to agree May payments and April Bank Statement and April Bank reconciliation (previously circulated).
 - (ii) To agree Direct Debits – (a) Office costs - £100.00 (b) Vodafone – variable (usually £19.70 pm) (c) Annual peppercorn rent - £5.00.
11. All substantive correspondence already circulated.
12. Items for the agenda for the June Parish Council Meeting

Guidance on Public Participation: Members of the public should be aware of the guidance on their participation contained in our Standing Orders. In brief, the time for Public Participation shall not exceed 15 minutes. No speeches, questions do not have to be answered during the meeting, a person shall raise their hand to speak, and comments/questions are directed to the Chair. The Chair has the discretion to vary this guidance.

Signed...*Kevin Lynch*.....Clerk Dated 09 May 2023