

Sholden Parish Council

Funding Request Criteria



Section 137 of the Local Government Act

(Background information to inform policy criteria)

- Subject to financial limit (agreed at the start of new tax year)
- The basic power allows a council to spend money on purposes for the direct benefit of its area, or part of its area or all or some of its inhabitants
- The use of 'some' in relation to the inhabitants means that the council cannot use the power to benefit a single individual
- It may be possible for the council to help an organisation to which the individual belongs
- S137 can be used provided that the council has no alternative power
- The council must satisfy itself that there is a direct benefit
- The council must ensure that the direct benefit accruing to its area or its residents is commensurate with the expenditure incurred.
- Expenditure incurred by S137 is open to challenge by the auditor or by a local government elector objector at the audit
- Council must therefore exercise care and seek advice before going ahead if in doubt
- Contributions may be made to charities and bodies providing a public service on a non-profit making basis but only in furtherance of their work in the UK
- Contributions to UK charities and bodies providing a public service do not have to bring any direct benefit to the council's area or to its inhabitants. However, this S.137 Form should not be used. Please see Note Two below.
- S137 can be used to contribute to public appeals for funds in connection with particular events affecting UK residents only but only where the appeal is made by The Lord Mayor of London or the Chairman of a principal council (note, there are separate guidelines concerning the giving of these funds)

NOTE ONE: PLEASE NOTE THIS FORM SHOULD NOT BE USED BY REGISTERED UK CHARITIES REQUESTING DONATIONS. PLEASE DETAIL YOUR DONATION REQUEST IN A ONE PAGE LETTER

NOTE TWO: SECTION 137 MONIES (SECTION 137 (4) (A) OF THE LOCAL GOVERNMENT ACT 1972 ARE CAPPED AT THE NUMBER OF SHOLDEN PARISH ELECTORS AT THE TIME OF THE REQUEST MULTIPLIED BY THE ANNUAL FIGURE ISSUED BY THE DEPARTMENT OF LEVELLING UP, HOUSING AND COMMUNITIES (DLUHC) – CURRENTLY £9.93 PER ELECTOR”.

AND FINALLY...

IF YOU HAVE ANY QUESTIONS AT ALL ABOUT THESE GUIDELINES
PLEASE FEEL FREE TO TELEPHONE THE CLERK:

07464550069

Policy Guidelines
Applicants must demonstrate a direct benefit to Sholden (or to some part of it) or to all (or some) of its residents
Applications must be made using the Sholden Parish Council Application Form
Evidence to support an application must be provided (copy of latest audited accounts, copy of your governing document, latest bank/building society statement)
Grant monitoring form to be completed after the purchase of any items is undertaken or on completion of the project

Application Form	
1. Name & Address of organisation	
2. Contact name & position within the organisation	
3. Contact details of the named contact as above – address, phone numbers and email address	
4. Organisation status (registered charity, community group etc...)	

5. What is the purpose of your organisation?	
6. How many of your members live in Sholden?	
7. Have you received a donation from Sholden Parish Council before? Please say how much and when.	

About your Project

<p>8. Please briefly describe your project (100 words)</p>	
<p>9. Please explain the benefits of your project to Sholden and its residents (100 words)</p>	
<p>10.What is the expected total cost of your project</p>	
<p>11.How much is your organisation contributing towards this project? Describe any 'in kind' contribution that will be used.</p>	
<p>12.Have you applied to any other organisations for funding this project? If so please give details.</p>	

13. Have you received any other grants/funding in the last financial year? If so please give details.	
14. When will your project start?	
15. When will your project conclude?	
16. How much are you requesting from Sholden Parish Council?	
17. If applicable, how do you intend to make up any shortfall?	
18. Please attach any other information you feel is relevant to your application.	

PLEASE NOTE - If funding is granted, Sholden Parish Council will require evidence that the funds were allocated to the described project.

Please sign & date on behalf of your organisation:

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Please send your completed application form to:

**The Parish Clerk,
Sholden Parish Council, Town
Hall,
High Street, Deal, CT14 6TR**